# Primeh



### **About Us**

At Primehr, we deliver innovative and efficient HR solutions to transform your organization. We have research-based insights, experienced resources and a variety of strategies to support the need of your business and people.

Primehr offers key HR solutions for Employee and Payroll Outsourcing, Executive Search and Recruitment, Antecedent Verification, HR Consulting and Training, Online Testing and Overseas Recruitment and Manpower Services.

Our Corporate Head Office is located in Karachi and other regional offices are in Lahore and Islamabad.

#### **Our Services:**

- Employee and Payroll Outsourcing
- Executive Search and Recruitment
- Antecedent Verification
- HR Consulting and Training
- Online Testing
- Overseas Recruitment and Manpower Services

#### Vision

To be a leading corporate entity constantly innovating to provide comprehensive, creative HR Solutions to our customers.

#### Mission

We aim to build a customer centric relationship with our clients, innovating constantly to provide them with real world HR Solutions, thus enabling them to focus on their core business activities.



Contact Us: info@primehr.com.pk Website: www.primehr.com.pk



# Employee and Payroll Outsourcing

Primehr's Employee and Payroll Outsourcing Services work in conjunction to increase efficiency and reduce workload for our clients and to enjoy hassle free functioning of their human resource department.

Through 3rd party employee outsourcing, we ensure legal and statutory compliance along with safeguarding the reputation and interest of our clients. All legal and statutory matters, any legal proceedings are handled with expertise internally as well as by our legal panel. This ensures that our clients continue to focus on their core business while we take care of all the legal hassles. Primehr provides a complete outsourcing solution to clients with key benefits such as:

#### **Employee and Payroll Outsourcing**

- Employee Documentation
- Payroll Processing
- EOBI and Social Security Management
- Income Tax Management
- Health and Life Insurance
- Uniforms / Tools
- Terminal Benefits Management
- Onsite Supervision, if required
- Legal / IR matters managed through our legal panel
- Web Portal for Employees

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## **Executive Search**

Primehr specializes in searching for the right candidate across all levels. Be it entry level or a senior management position, our extensive search and unique head hunting methodologies have been successful in placement from Manager to C-level positions. We continue to deliver high quality executive search services with expertise.

At Primehr we establish exclusive partnerships with our clients so as to understand their industry and map their needs to provide them with successful matches through a scrupulous selection and assessment process.

Over the past few years, at Primehr we have managed to successfully place hundreds of senior professionals across leading firms in Pakistan. The growing number of our satisfied clients is an evidence of our professionalism and commitment to our work.

## Recruitment Services

Primehr specializes in sourcing right candidates across all levels. Our aptitude to manage junior to mid-level positions, bulk and project recruitment gives us the edge on other traditional head hunters available in the market. We can proudly say that we have hired entire teams for our clients across Pakistan. In the last five years, we have been successfully placing over 3000 fresh to junior level candidates each year.

- On the Road
- Referrals
- Assessment
- Social Media Networking
- Screening

Website: www.primehr.com.pk



## HR Consulting

More than just a consultant, Primehr is an extension of your HR team, supplementing your internal sources on a short-term project basis or under a long-term co-sourcing arrangement. In an increasingly competitive environment where resources are often limited, we bring powerful, integrated knowledge-based solutions, information and hands on expertise to help address critical aspects of management to facilitate sustainable business transformation.

- HR Strategy and Formulation
- Strategic Planning
- Six Sigma Process Analysis and Redesign
- Performance Management Systems
- Training Needs Analysis
- Competency Models and Capability Frameworks
- Surveys and Assessments
  - Qualitative and Quantitative Research
  - 360 Degree Appraisal
  - Compensation and Benefits
  - Employee Engagement
  - Customer Satisfaction

# Training and Development

Primehr actively involved in training on an individual, team and organizational level. We design and conduct customized learning programs for our clients based on their specific needs. In addition, to our team of in-house experts, we also collaborate with several reputed trainers.

- Mission, Vision and Values
- Leadership Development
- Goal Setting
- Teambuilding
- · Executive Coaching and Mentoring
- Sales and Customer Service
- Creativity and Innovation
- Engaging and Retaining Talent
- Conflict Resolution

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# Online Testing

Primehr has an exclusive partnership with Progressica in Pakistan to carry out Predictive Index (PI) and Professional Learning Indicator (PLI) assessments of your new and existing employees. These are scientifically proven tools for predicting the success of candidates in a job through high end assessment methodologies.

Primehr also has the ability to transform your paper-based or any in-house assessment materials and customize it into online assessments that can be easily tracked and used within secure test centers across major cities.

## Antecedent Verification Services

Employee Antecedent Verification tool is used to confirm information and details provided by the client regarding their employee. Our team of professionals provides services to verify the employee antecedent from the respective organization and the institute. To meet our client needs, we are offering a variety of important and necessary verification services.

- Educational Document verification (National and International)
- Employment Verification
- NADRA Verification
- Residential Verification
- Police Verification
- Personal Reference Verification

# Overseas Recruitment and Manpower Services

Primehr (Private) Limited also offers Overseas Manpower Solutions for both blue and white collar staff and working in alliance with our sister company HCMi (HCM International) License # OPS & HRD 3461/KAR.

We are actively collaborating with several international clients from UAE, Qatar, Bahrain and Saudi Arabia and have provided high caliber resources in the fields of construction, oil and gas, healthcare, FMCG, supply chain, banking and IT.

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Banking/Finance

Bank AlFalah Limited Bank Islami Pakistan Limited **Burj Bank Limited** 

Faysal Bank

First Micro Finance Bank Limited

Habib Bank Limited

**HBL** Asset Management

House Building Finance Company Limited Khushhali Bank Limited

MCB Bank Limited

MCB Financial Services Limited

MCB Islamic Bank Ltd.

MCB-Arif Habib Savings & Investments Ltd.

National Institutional Facilitation Technologies Pvt. Limited

National Investment Trust Limited

NIB Bank

Pak Oman Investment

PICIC Asset Management Company Ltd. Sindh Bank Limited

Soneri Bank Limited State Bank of Pakistan

Tameer MicroFinance Bank The Institute of Bankers Pakistan

Education

Beaconhouse School System Habib University Institute Of Bankers Pakistan

Institute of Chartered Accountants of Pakistan

Igra University

Nasra Public School

Abu Dawood Trading Company Pakistan Pvt. Limited

Dalda Foods Pvt. Limited Givaudan Pakistan Gul Ahmed CG Limited Imperial Trading Corporation Muller & Phipps Pakistan Pvt. Ltd. National Foods Limited Pakistan Cables

Procter and Gamble Shangrila Pvt. Limited

Ulker Pakistan

IT / Communication

Inbox Business Technologies Pvt. Ltd. Mushko Electronics Private Limited

Transworld Pakistan

Logistic/Shipping/Distribution

Abdul Aziz Savul & Co. ECU Lines Pakistan Pvt. Limited Kundi Services Pvt. Limited Matoo Cooporation

Seagold Private Limited

Total Parco Pakistan Limited

TCS (Pvt.) Ltd.

World Fuel Services Pakistan (Pvt) Ltd.

Oil & Gas

Agro Processors & Atmospheric Gases (Pvt.) Limited Asia Petroleum Gas & Oil Pakistan Pvt Limited Gul Ahmed Energy Limited MAL Pakistan Limited Pakistan State Oil Company Limited Petrosel Lubricants Pvt Ltd

**Education Fund For Sindh** Greenstar Social Marketing Pakistan

The Aman Foundation

AEG Travel Services (Pvt.) Ltd. Beaute Pakistan International Sunsports

Bil Foods

Claire's Pakistan

Dewan Cement Limited

El Paso Technology

Hashoo Group

International Industries Limited

International Trimmings & Labels Pakistan

KFC Pakistan

Kompass Pakistan

Macpac Films Limited

Market Research Bureaux Pakistan

Metro Group of Companies Metro Securities Pvt. Limited

New Jubilee Insurance Company

Nizaam Group S. Mehboob & Company

Service Sales Corporation

Taavun Private Limited Tata Pakistan

Tri-Pack Films Ltd.

TUV Austria Bureau of Inspection & Certification

Unity Group Of Companies

Paint/Chemical

Akzo Nobel Pakistan Limited BASF Pakistan

Engro Polymer & Chemicals Ltd.

Fancy Group Of Companies

ICI Pakistan

Nippon Paints

Sika Pakistan Pvt. Limited

Pharmaceutical

Glasko Smith Kline Pharmaceutical Company Herbion Pakistan Pvt. Limited Hilton Pharma Ltd. Pakistan Novartis Pharma (Pakistan) Limited

OBS Pakistan Pvt. Limited

Parazelsus Pakistan Pvt. Limited Sanofi-Aventis Pakistan Limited

Sante Pvt. Limited Zubaida Medical Center

**HUBCO** 

K-Electric

Kot Addu Power Company

Nizam Energy Schneider Electric Pakistan Pvt. Limited

Textile

Artistic Milliners Pvt. Limited

Khaadi

Naveena Group of Industries

Pexar Pakistan

Premium Textile Mills Limited

Soorty Enterprises Pvt. Limited

Yunus Textile Mills Limited

Contact:

Head Office:

111, Level 1, Park Tower,

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Lahore Office:

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Islamabad Office:

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